

***ACTIVE 20-30***  
***UNITED STATES & CANADA***



**NATIONAL**  
**BYLAWS**

**Fiscal Year 2004-05**

(as last revised 6/26/04)

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**ACTIVE 20-30 ASSOCIATION**  
**United States and Canada**  
**BYLAWS**  
**(Last Revised June 26, 2004)**

**PREAMBLE**

“We, the members of ‘Active 20-30 United States and Canada’, realizing the great good and many advantages that can come from an association of young men and women; That through such an association we can contribute to the betterment and welfare of our prospective communities and of our fellow citizens; That through our efforts to help others we will develop character within ourselves, become better citizens and learn to live and appreciate a fuller and richer life; Do ordain and establish this set of Bylaws for "Active 20-30 United States and Canada.”

**ARTICLE I**  
**NAME AND ADDRESS**

**SECTION 1. NAME:** The name of the organization shall be "Active 20-30 United States and Canada."

**SECTION 2. LOCATION:** This organization shall have its address in the city of Sacramento, California.

**ARTICLE II**  
**OBJECTIVES**

**The objectives of this organization shall be:**

1. To develop members, by precept and example, into a more intelligent, aggressive and serviceable citizenship, and to create in them a desire to participate actively in civic and welfare work in their respective communities.
2. To create in every member a personal desire for knowledge and self-improvement, and to develop trust, friendship and understanding between members in their professional and social activities.
3. To provide a practical means of forming enduring friendships and good-will among its members in their communities, their country, and throughout the world.
4. To hold and promote entertainment, instructions, programs and social gatherings in and for the furtherance of the purposes of "Active 20-30 United States-and Canada."

**ARTICLE III**  
**EMBLEM, MOTTO, COLORS AND OFFICIAL LANGUAGES**

**SECTION 1. EMBLEM:** The emblem shall be an insignia with a Buzz Saw encircling an Hour Glass, and inscribed "Active 20-30 International."

**SECTION 2. MOTTO:** The motto shall be, "Youth, to be served, must serve."

**SECTION 3. SLOGAN:** The slogan shall be, "A man never stands so tall as when he kneels to help a child."

Each club may choose one of the following versions of the slogan for use in their club:

- a. "One never stands so tall as when kneeling to help a child";
- b. "Man never stands so tall as when kneeling to help a child";
- c. "A person never stands so tall as when kneeling to help a child";

**SECTION 4. COLORS:** The official colors shall be red, blue and gold.

**SECTION 5. LANGUAGE:** The official language shall be English.

49 **ARTICLE IV**  
50 **INCORPORATED BODIES**

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52 **SECTION 1. NATIONAL:** Active 20-30 United States & Canada is incorporated, nonpolitical and  
53 nonreligious.

54 **SECTION 2. CLUBS:** Any club receiving its Charter may incorporate under the name stated on the charter.  
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56 **ARTICLE V**  
57 **MEMBERSHIP IN CLUBS**

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59 **SECTION 1. CLASSES OF MEMBERSHIP:** Membership in chartered clubs, shall be limited to Active,  
60 Honorary, Past Active Life, Life and Member-at-Large.

- 61 **a. ACTIVE:** Active members shall be persons who are at least 20 years of age and have not  
62 reached their 40th birthday, of good moral character who are willing and ready to participate in  
63 club activities.
- 64 **b. HONORARY:** Honorary membership will be conferred to any person for meritorious service to  
65 the club, community or nation. They shall pay no dues, but shall enjoy the privileges of the club,  
66 except that of voting and holding office or having any interest in the property of the club.  
67 Honorary membership is granted in the manner provided for in the club's bylaws.
- 68 **c. PAST ACTIVE LIFE:** Past Active Life Membership may only be conferred by the National  
69 Association upon the formal, written request of a Past Active Member's home club. Past Active  
70 Life Membership may not be granted to individuals recommended by clubs other than the club of  
71 record for their active membership.  
72

73 A fee, paid by the member's home club, to be set from time to time by the National Board, is  
74 required for Past Active Life Membership. Past Active Life Membership may be purchased by  
75 the past active member's home club or individual member of the past active member's home club,  
76 for a past active member who has no financial obligation to their home club or the National  
77 Association, and who fulfills at least one of the following requirements:

- 78 1. Has served their home Club for a minimum of seven (7) years;  
79 2. Has served as president of their home Club.  
80

81 The Past Active Life Member is entitled to a Past Active Life pin, Past Active Life membership  
82 certificate, and lifetime subscription to the Active 20-30 National newsletter and other literature  
83 regularly mailed to active members. Past Active Life Members shall not have any rights to vote  
84 or hold office.

- 85 **d. LIFE:** Life membership will be conferred upon all Past National Presidents and International  
86 Presidents who will be entitled to all rights and privileges of Active members, but shall be  
87 exempt from payment of National dues.
- 88 **e. MEMBER-AT-LARGE** The Member-at-Large classification will be conferred upon any active  
89 member in good standing who moves to a location where there is no Active 20-30 Club. When a  
90 club is organized in the location the member will then become an active member of that club.  
91 Member-at-Large membership must be applied for and must be recommended by the club with  
92 which the member was last active. The dues for Membership-at-Large shall be set from time to  
93 time by the National Board.

94 **SECTION 2. RESIGNATION:** Any member of any classification may resign from membership at any time, to  
95 be effective upon presentation of written notice thereof to the secretary of the club.

96 **SECTION 3. TERMINATION:** The membership of any member will be terminated at any time by the club or  
97 National, for failure to comply with National and/or Club bylaws.

98 **SECTION 4. AGE WAIVER:** Any member who shall be elected to office in their club or National before  
99 reaching the age limit set forth in Section 1 of this Article. will continue to be an active member,

notwithstanding the member's age, until they complete the term of office to which they were elected and/or to which they automatically succeed or might have to fill at the end of their elected term.

**SECTION 5. ATTENDANCE:** Attendance requirements for active members of clubs shall be established by each club and each club has the authority to enforce those requirements.

**SECTION 6. TRANSFERS:**

a. Any member transferring to another club shall be entitled to be credited in the club to which the member has transferred, from the date that they are actually admitted to active membership in the new club, the amount of unused dues, if any, that the member has previously paid to the club from which the member transferred, beyond the date of the transfer. The transferred members old club shall, immediately upon notification of the transfer, remit to the new club, the amount of unused dues, if any, that are found to be due the member's new club.

b. Neither membership nor initiation fee shall be charged to a transferred member who makes application to such club for membership by transfer.

**SECTION 7. LEAVE OF ABSENCE:** Any member wishing for a leave of absence from a club shall make application to the club's Board. It is at the discretion of each club's Board whether or not a leave of absence should be granted and for how long.

**ARTICLE VI  
NATIONAL BOARD OF DIRECTORS**

**SECTION 1. OFFICERS:** The officers shall be the President, President-Elect, National Directors, Immediate Past President and Executive Director.

**SECTION 2. GOVERNING BODY:** The National Board shall be the governing administrative body of "Active 20-30 United States and Canada."

**SECTION 3. TERM OF OFFICE:** All officers shall take office July 1 and serve for a period of one fiscal year, or until their successors are elected and qualified.

**SECTION 4. INTERPRETATION:** The interpretation of the Bylaws by the National Board shall be final and binding, unless the interpretation by the National Board is rescinded at the subsequent National convention. The National Board's interpretations must appear in writing and must be mailed to all member clubs within thirty (30) days of action. Additionally, if not rescinded at the subsequent National Convention, they will be added to (or deleted from) the Bylaws, in their next printing.

**SECTION 5. NATIONAL BOARD MEMBERSHIP:** Each Board Member shall be a member in good standing of a chartered Active 20-30 Club throughout their term of office. In accordance with Article V (Section 4, Age Waiver) any member who shall be elected to office in their club or the National Association before reaching the age limit set forth in Article V, Section 1 will continue to be an active member, notwithstanding the member's age, until they complete the term of office to which they were elected and/or to which they automatically succeed or might have to fill at the end of their elected term.

**SECTION 6. COMPENSATION:** All directors except the Executive Director shall serve without compensation. The National Board shall, from time to time, fix the salary of the Executive Director and all other administrative employees.

**SECTION 7. NOMINATIONS:**

a. **PRESIDENT-ELECT:** All nominations shall be made from the floor of the convention at the time designated on the official program. However, each nominee shall have, not later than sixty (60) days prior to the opening day of the convention, filed with the Executive Director, a declaration of intention to run for the said office. The declaration must be accompanied by a Certificate signed by the Secretary of the club of which said nominee is a member, stating:

- (1) The age of the nominee;
- (2) The length of time nominee has been a member;
- (3) Previous offices held in Active 20-30;
- (4) That the candidacy has been approved by a vote of the club's Board, and is in good standing with National Active 20-30 United States and Canada.

151 **b. ELIGIBILITY FOR PRESIDENT-ELECT:** An individual candidate shall be considered eligible for  
152 the position of President-Elect when the following qualifications are met:

- 153 (1) A member in good standing of their club for a minimum of three (3) years;
- 154 (2) Has served as a President of an Active 20-30 United States and Canada Club; and
- 155 (3) Has not yet reached his or her 40th birthday as of the date of the election.

156 In the event that no eligible candidate declares for this position, then nominations from  
157 the floor of the convention will be accepted. In this case, eligibility will be met by the  
158 following:

- 159 (1) A member in good standing of their club for a minimum of three (3) years;
- 160 (2) Has served as a President of an Active 20-30 United States and Canada Club; and
- 161 (3) Has not yet reached his or her 40th birthday as of the date of the election.

162 **c. NATIONAL DIRECTOR:** All nominations for National Director shall be made from the floor of the  
163 convention at the time designated on the official program. However, each nominee shall have,  
164 not later than sixty (60) days prior to the day of election, filed with the Executive Director a  
165 declaration of intention to run for office. The declaration must be accompanied by a Certificate  
166 signed by the Secretary of the club of which said nominee is a member, stating:

- 167 (1) The age of the nominee;
- 168 (2) The length of time nominee has been a member;
- 169 (3) Previous offices held in Active 20-30;
- 170 (4) That the candidacy has been approved by a vote of the candidate club's Board, and the Club  
171 is in good standing with National Active 20-30 United States and Canada.
- 172 (5) That the candidate's club is within the clubs represented by the seat to which the nominee  
173 seeks to be elected National Director.

174 It shall be sufficient for the purpose of this section if the said declaration of intention and  
175 certificate be postmarked prior to the said time limit and addressed to the Executive Director. If  
176 no declarations of intention are filed for any of the above offices within the allotted time,  
177 nominations will be made from the floor of the convention. At least thirty (30) days prior to the  
178 opening day of the National Convention, the Executive Director will either publish in the  
179 National Newsletter, or mail to each club, a list of those declaring their candidacy for all offices,  
180 which shall list the facts as stated above.

181 **d. ELIGIBILITY FOR NATIONAL DIRECTOR:** An individual candidate shall be considered  
182 eligible for the position of National Director when the following qualifications are met:

- 183 (1) A member in good standing for their club for a minimum of two (2) years;
- 184 (2) Has served as a member of their Club's Board of Directors.

185 In the event that no eligible candidate declares for this position, then nominations from the  
186 floor of the convention will be accepted (same eligibility standards apply).

## 187 188 **SECTION 8: ELECTIONS:**

189 **a. President:** Except where the National President-Elect shall have been appointed to fill a vacancy.

- 190 (1) There shall be no election for the office of President as the President-Elect shall  
191 automatically succeed to that office.
- 192 (2) If the President-Elect has been appointed by the board to fill a vacancy, both the offices of  
193 President and President-Elect shall be elected at the next convention under the same  
194 rules provided below for election of the President-Elect.

195 **b. President-Elect:** The President-Elect shall be elected at the National convention by ballot of the  
196 accredited voters. A majority of all votes cast shall be necessary for the election of the  
197 President-Elect. In the event that any ballot cast does not show a majority for any nominee for  
198 the foregoing offices, the President shall designate a time and place for further balloting for such  
199 office. Prior to the second ballot, the nominee having the lowest vote on the first ballot shall be  
200 dropped. For each succeeding ballot the same procedure shall be followed until some nominee  
201 shall have received a majority of all votes cast. The provisions of Article VI, Sections 7a-b, shall  
202 apply to such nominations and elections.

203 **c. National Director:** The National Directors shall be elected at the National Convention by ballot of the  
204 accredited voters for each respective region. A majority of all votes cast shall be necessary for  
205 the election of a Director. In the event that any ballot cast does not show a majority for any  
206 nominee for such office, further balloting shall be conducted as described above for President-  
207 Elect. The provisions of Article VI, Sections 7c-d, shall apply to such nominations and elections.

#### 208 **SECTION 9. DUTIES:**

209 **a. President:** The President shall preside at all conventions, and at all meetings of the National Board.  
210 The President shall be the chief executive director and shall exercise general supervision over the  
211 work and activities of the association. The President shall perform such other duties as usually  
212 pertain to the office of President.

213 **b. President-Elect:** In the event of the inability of the President to perform their duties, the President-  
214 Elect shall preside and perform the duties, and have the same authority as, the President. The  
215 President-Elect shall also perform such other duties as usually pertain to that office, or as will be  
216 assigned to him by the President or the National Board.

217 **c. National Director:** Each National Director shall represent assigned clubs, and the duties shall be:  
218 (1) To enforce the Bylaws of Active 20-30;  
219 (2) To call and preside over meetings of the assigned clubs, if necessary;  
220 (3) To represent the will and interests of the clubs represented;  
221 (4) In emergencies, to take the necessary measures as stated in these Bylaws;  
222 (5) To perform such other duties as usually pertain to the office of National Director, or as will  
223 be assigned by the President or National Board.

224 **d. Executive Director:** The Executive Director (E.D.) shall:  
225 (1) Assist the President and the National Board in conducting the business of the association;  
226 (2) Perform such duties as are specified or implied in the Bylaws, or as will be assigned by the  
227 President or the National Board;  
228 (3) Attend all meetings of the National Board and the National Convention and shall act as  
229 Secretary- but shall have no vote;  
230 (4) Sign all documents issued by the association;  
231 (5) Make an annual report to the National Board at the National Convention, the report shall  
232 contain all information required by the National Board;  
233 (6) Give bond for the faithful discharge of duties in such sum as will be required by the National  
234 Board, the cost of said bond to be borne by the association.

235 **e. Treasurer:** As the Chairman of the Budget and Finance committee the Treasurer will:  
236 (1) Keep the accounts in the manner prescribed by the National Board;  
237 (2) Receive all moneys paid to the association, giving receipt therefor, and shall deposit the  
238 same in such bank or banks as shall have been designated by the National Board;  
239 (3) Disburse said moneys upon order of the Board;  
240 (4) Make a financial report to the National Board at the Annual Convention or more often if  
241 required by the National Board.

#### 242 **SECTION 10. VACANCIES:**

243 **a. President:** If there becomes a vacancy in the office of President between Annual Conventions, the  
244 National Board shall appoint the President-Elect to become President for the remainder of the  
245 term.

246 **b. President-Elect:** If a vacancy occurs in the office of the President-Elect between Annual Conventions,  
247 the National Board shall elect a qualified successor to fill the office for the remainder of the  
248 term.

249 **c. National Directors:** If a vacancy occurs in the office of National Director between the National  
250 Conventions, the National Board shall elect a qualified member of a chartered club in the clubs  
251 represented where the vacancy occurs. The appointed person will serve until the end of the term.  
252 A successor, shall be elected at the next convention in the manner provided herein.

253 **SECTION 11. REMOVAL:** Any director may, for good cause, and after a hearing, be removed by a two-thirds  
254 vote of the members of the National Board, as long as the directors have been sent a notice by the

255 Executive Director by registered mail, a notice containing a copy of the charges against the director and  
256 the time and place of the hearing, at least fifteen (15) days prior to the hearing thereon. The time, place  
257 and manner of conducting the said hearing shall be fixed by the President, except where the President is  
258 the party charged, and in such case the National Board shall so act. Removal pursuant to this section is  
259 effective immediately upon the voting thereof.

260 **SECTION 12. BOARD VOTING RIGHTS:** Only the National Board Members, which include the President,  
261 President-Elect, Region 1 Director, Region 2 Director and Region 3 Director, are authorized to vote on  
262 the Association-related matters and business requiring Board action.

263  
264 **ARTICLE VII**  
265 **NATIONAL BOARD REPRESENTATION**  
266

267 **SECTION 1. REVIEW:** The National Board will review the National Director's assigned clubs annually.

268 **SECTION 2. ASSIGNMENT:**

- 269 a. The National Board will assign a number of clubs to each National Director.  
270 b. This assignment will be based upon representation of all clubs and is not limited to physical  
271 boundaries or territories.  
272 c. If the National Board sees the need to change the clubs assigned to a National Director, the changes  
273 will be based on one or more of the following:  
274 (1) The number of National Directors changes due to expansion or loss of clubs.  
275 (2) The Location of the club is not accessible to the National Director assigned.  
276 d. The Executive Director shall notify each affected club in writing within 30 days of any action taken.  
277 e. All clubs will be notified of the National Director Candidates that will be running to serve their clubs  
278 60 days prior to the National Convention.  
279

280 **ARTICLE VIII**  
281 **NATIONAL BOARD**  
282

283 **SECTION 1. MEETINGS:**

- 284 a. The National Board shall meet at such times and places as will be determined by action of the Board,  
285 by call of the President, or by the written request of four members of the Board. There shall be  
286 at least two meetings each year, one immediately after the close of the Annual Convention at  
287 which it is elected, and the other within three days prior to the first session of the succeeding  
288 Annual Convention. A written notice of time, place and purpose of all National Board meetings  
289 shall be mailed to each National Officer, the Secretary of each chartered club and to the chairs of  
290 all National Committees, by the Executive Director, at least thirty (30) days prior to the meeting.  
291 b. A copy of the minutes of each meeting of the National Board shall be distributed to each National  
292 Officer and upon request within thirty (30) days of the meeting, to each Active 20-30 club.

293 **SECTION 2. VOTING BY MAIL OR ELECTRONIC MAIL (EMAIL): VOTING BY MAIL OR**

294 **ELECTRONIC MAIL (EMAIL):** The National Board may, without meeting together, transact business by Mail or  
295 eMail, by voting on questions submitted to them by or with the approval of the President. For standard mail voting,  
296 thirty days will be allowed to return votes to the Executive Director. For eMail voting, five days will be allowed to  
297 return votes to the Executive Director. The voting shall be considered closed at the end of the respective periods (30  
298 days for standard mail, 5 days for eMail), provided that a majority of the members of the Board have returned their  
299 votes by that time. It shall be considered closed at any time prior thereto if and when all the National Directors have  
300 returned their votes. If a majority of the National Board does not return their votes by the established deadline (30  
301 days for standard mail, 5 days for eMail), the measure being voted upon shall be deemed to have failed. If any  
302 question receives more than one negative vote, the Executive Director shall call for a re-vote and the Board shall  
303 abide by the result of the second ballot. The Executive Director must preserve all such votes until the next meeting of  
304 the National Board, at which meeting the National Board shall order the disposition of such votes. In cases where a  
305 hearing is required by the National Bylaws, voting by mail shall not be permitted.

306 **SECTION 3. EXPENSES:** Each member of the National Board shall be reimbursed for the amount of their  
307 traveling expenses incurred while attending meetings of the National Association, as long as said

308 expenses are within the annual budget allocated to said Director's travel costs. Such reimbursement shall  
309 be made from the National funds.

310 **SECTION 4. QUORUM:** At all meetings of the National Board, a majority of the Board shall constitute a  
311 quorum for the transaction of all business, except in cases where a larger vote is required by these  
312 Bylaws.

313 **SECTION 5. POWERS AND DUTIES:** The National Board shall have the control and management of the  
314 affairs and funds of the association. They shall also have such powers and duties as may have been either  
315 expressly or implicitly conferred upon it by the Articles of Incorporation, or these Bylaws.  
316 The National Board shall:

- 317 a. Periodically evaluate and distribute the clubs to National Directors to insure representation of all  
318 clubs;
- 319 b. Fix a uniform dues to be assessed to all clubs;
- 320 c. Employ the Executive Director and any additional staff, and fix the compensation;
- 321 d. Exercise general control and supervision over all directors and committees of the association;
- 322 e. Make such rules and regulations as will be necessary to conduct the affairs of the association and fix  
323 such penalties as it deems just to enforce compliance therewith.

324 **SECTION 6. EMERGENCY POWERS:** The National Board, by a two-thirds affirmative vote, may declare  
325 an emergency to exist in any group of clubs represented and therefore may assume the following powers:

- 326 a. May further specify what remuneration in the way of National director's travel to or from the National  
327 Convention will be paid to the National Officers;
- 328 b. Declare an office of National Director vacant and elect a successor whose term shall expire at the end  
329 of the term.

330 **SECTION 7. APPEAL:** Any action taken by the National Board can be appealed at a National Convention  
331 provided that written notice of such appeal shall have been sent, by registered mail, to the Executive  
332 Director at least thirty (30) days prior to the convention. The Executive Director must notify the  
333 Secretary of each club of such appeal at least twenty(20) days prior to the convention at which the appeal  
334 is to be considered.

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## 337 **ARTICLE IX** 338 **CONVENTIONS**

339

340 **SECTION 1. CALL:** The Executive Director shall mail to the Secretary of each chartered club an official call  
341 to the National Convention at least ninety (90) days prior to the date of the convention. If there is a  
342 special convention, notification will be sent at least thirty (30) days prior to the date.

343 **SECTION 2. TIME AND PLACE:** A National Convention shall be held annually. The place or places  
344 approved by the National Board shall be presented to the Convention delegates at least one convention  
345 year in advance. The date shall be fixed by the National Board not less than ninety days prior to such  
346 Convention. The National Board shall have the power to substitute another place in case circumstances  
347 make such action necessary or advisable.

348 **SECTION 3. SPECIAL CONVENTION:** In case of emergency, special conventions will be called by the  
349 National President with the approval of a majority of the members of the National Board.

350 **SECTION 4. SUPERVISION:** The National Board shall have full supervision and management of all  
351 conventions and shall determine the official program and order of business of each convention. Changes  
352 in the agenda can be made from by a majority vote of the delegates present and voting.

353 **SECTION 5. OFFICERS:** The Officers of each convention shall be the National Officers of Active 20-30  
354 United States & Canada. The President may appoint a Recording Secretary of the convention to assist  
355 the President and Executive Director.

356 **SECTION 6. SERGEANT-AT-ARMS:** At each duly called convention or prior thereto, the President shall  
357 appoint a Sergeant-at-Arms of the convention and such assistants as will be necessary or advisable.

358 **SECTION 7. COMMITTEES:** At each duly-called convention, or prior thereto, the President will appoint a  
359 Committee on Credentials and a Committee on Elections. Each committee will consist of at least three  
members of chartered Active 20-30 Clubs.

360 **a. Committee on Credentials:** The Committee on Credentials shall receive and approve all credentials  
361 of delegates and alternates and shall have the right to determine the seating of delegates and  
362 alternates. The committee will, before the opening of the polls, provide the Executive Director  
363 and the Committee on Elections with a list of the delegates entitled to vote.

364 **b. Committee on Elections:** The Committee on Elections shall have general charge of the election and  
365 of the printing, distribution, and the counting of the ballots.

366 **SECTION 8. DELEGATES AND ALTERNATES:**

367 **a.** Each chartered club in good standing shall be entitled to seat one delegate who shall have one vote.  
368 The delegates, and an alternate for each, shall be elected by each club prior to the date of the  
369 convention. Their election shall be evidenced by a certificate authenticated by the President and  
370 the Secretary of the club. This certificate must be presented to the Committee on Credentials  
371 before such delegates or alternates shall be entitled to be seated officially at the convention. In  
372 the absence of the delegate, the alternate, upon obtaining approval of the Credentials Committee,  
373 shall be entitled to vote. Upon return of the delegate and at their request, they shall again be  
374 seated. The alternate delegate may sit for the delegate as often as the delegate is not in  
375 attendance. All delegates, including all said alternates, must be active members in good standing  
376 of the chartered clubs of which they are members.

377 **b.** Any club in good standing unable to send a delegate to a National Convention, may cast one vote for National  
378 Officers and proposed amendments to these Bylaws on the prescribed absentee ballot form, issued by the  
379 National Association following procedures adopted by the National Board; or in the alternative, the club  
380 may elect an active member of another club in good standing (with the exception of current Officers and  
381 Directors of the National Board), to represent that club by proxy on the prescribed proxy certificate issued  
382 by the National Association following procedures adopted by the National Board. A proxy may not be  
383 directed, specified, or restricted.

384 **SECTION 9. VOTES AND VOTING:**

385 **a.** Each accredited delegate and proxy present, whose name appears on the list prepared by the  
386 Committee on Credentials, shall be entitled to one vote in each question submitted in any  
387 convention. All voting in conventions shall be via voice or by a show of hands, except for the  
388 election officers, which shall be by ballot. In all voting a majority shall rule, unless otherwise  
389 provided in these Bylaws.

390 **b.** The President can vote on ties of issues, but cannot vote on candidates.

391 **c.** The President-Elect, National Directors and Past National Presidents cannot vote on candidates or  
392 issues.

393 **SECTION 10. REGISTRATION FEE:** The National Board may establish a uniform registration fee to be paid  
394 to Active 20-30 by all members attending any convention. The proceeds derived from such registration  
395 fees shall be expended under the direction of the Convention Committee, and with the approval of the  
396 National Board. A notice, stating the amount of the registration fee and giving the Convention program,  
397 shall be sent to Secretary of each club at least twenty (20) days before the date of the convention. No  
398 delegate or alternate shall be entitled to vote in a convention unless and until the member's registration  
399 fee and that of the club of which the delegate is a member has been paid.

400 **SECTION 11. TRAVEL EXPENSE:** The President, President-Elect, National Directors, and Executive  
401 Director, shall be reimbursed for the amount of expenses to and from the convention, and shall be  
402 determined by policy of the National Board. The reimbursement herein provided for, shall be made only  
403 to those persons actually in attendance at the convention.

404 **SECTION 12. QUORUM:** The quorum of any convention shall consist of not less than one-fourth of the total  
405 accredited delegates.

406 **SECTION 13. PARLIAMENTARY PROCEDURE:** Robert's Rules of Order Revised shall be the  
407 parliamentary guide of the organization, except as otherwise provided by these Bylaws.  
408

408  
409 **ARTICLE X**  
410 **COMMITTEES**  
411

412 **SECTION 1. APPOINTMENT:** The President must appoint the following committees at the start of each fiscal  
413 year:

414 **a Budget and Finance:** The President will appoint the chair of the Budget and Finance Committee and  
415 shall be given the title Treasurer.

416 **b Laws and Regulations.**

417 The President may appoint additional committees as deemed necessary.

418 **SECTION 2. COMPOSITION:**

419 **a** Each committee shall have a minimum of two active members;

420 **b** The Executive Director shall be a non-voting member of each committee;

421 **c** A committee may appoint other members to sub-committees for the purpose of dealing with  
422 specifically assigned subjects.

423 **SECTION 3. FUNCTIONS:**

424 **a** The Executive Director shall attend each committee meeting as feasible;

425 **b** Minutes shall be taken at each meeting and copies provided to the National Board and National office;

426 **c** The National Board, upon adoption of a program and budget submitted by a committee, may delegate  
427 to the committee authority to act on its behalf for the purpose of implementing a program.

428 **SECTION 4. DUTIES:**

429 **a Budget and Finance:** The committee of Budget and Finance shall advise the Executive Director in  
430 supervising the handling of National funds, aid in the collecting funds due, and prepare an annual  
431 budget proposal for the incoming National Board. Copies of the proposed budget shall be mailed  
432 to all clubs and National Board members at least sixty (60) days prior to presentation.

433 **b Laws and Regulations:** The committee on Laws and Regulations shall examine the laws and  
434 regulations of the association and shall submit any recommendations concerning revisions  
435 thereof to the National Board. They will also make a report on all properly proposed amendments  
436 to these Bylaws to be submitted to any convention. It shall further be the duty of the committee  
437 to interpret any and all provisions of the Bylaws whenever it shall be called upon to do so. The  
438 interpretation of the committee shall be considered binding.

439 **c Other committees:** Descriptions of additional committees set up when needed shall be included in the  
440 official Operating Policies established by the National Board.

441  
442 **ARTICLE XI**  
443 **WORLD COUNCIL AND INTERNATIONAL ASSOCIATION**  
444

445 **SECTION 1. WORLD COUNCIL AND INTERNATIONAL ASSOCIATION.** As a charter member of the  
446 World Council of Service Clubs (WoCo) and member of the International Association of Active 20-30  
447 Clubs, the association shall be represented on the Council and in the International Association by  
448 members selected in the following manner:

449 **a. Delegate:** The National President shall automatically serve as the Delegate to World Council and the  
450 International Association. In the event of the President's inability to attend meetings of the World  
451 Council or the International Association in this capacity, the responsibilities of Delegate shall  
452 progress, in order, to the President-Elect, or to a member of the National Board elected by the  
453 fellow directors.

454 **b. International Relations Officer:** The International Relations Officer (IRO) to World Council and the  
455 International Association shall be appointed by the National Board and shall serve for a period of  
456 one fiscal year beginning July 1st.

457

457 **ARTICLE XII**  
458 **OFFICIAL PUBLICATION**

459  
460 **SECTION 1. PUBLICATION AND TITLE:** The association shall publish, or cause to be published under its  
461 control, a periodical under the official title of "Active Twenty-Thirtian."

462 **SECTION 2. EDITORIAL STAFF:** The National Board shall appoint the Editor and shall fix the salary and  
463 may enter into a contract, on behalf of the association, for a period not exceeding one year. The Editor  
464 shall have, with National Board approval, complete charge of any responsibility for the issuance of the  
465 official publication. The Editor may appoint such assistants as necessary, subject to the approval of the  
466 National Board, who shall fix their compensation, if any. The same individual may serve as the Executive  
467 Director.

468 **SECTION 3. SUBSCRIPTION:** Each chartered club shall make it a condition of membership that each of its  
469 active members shall become a bona fide subscriber to said official publication and shall continue as  
470 such as long as the individual remains a member. The subscription price shall be determined by the  
471 National Board and shall be collected as part of their National Dues.

472 **SECTION 4. HONORARY SUBSCRIPTION:** Every Past National President shall receive, without cost, a  
473 permanent subscription to the official publication.

474 **SECTION 5. CLUB CORRESPONDENTS:** Each chartered club shall appoint one of its members to act as  
475 official correspondent to the official publication. Such correspondent shall make such reports on  
476 activities as will be required by the editor.

477  
478 **ARTICLE XIII**  
479 **FINANCES AND ACCOUNTING**

480  
481 **SECTION 1. FISCAL YEAR:** The fiscal year of the association shall begin on the first day of July each year.

482 **SECTION 2. POWER OF NATIONAL BOARD:** Under the direction of the National Board, the following  
483 shall occur:

- 484 a. A double entry system of accounts shall be maintained;
- 485 b. A budget with anticipated appropriations and contemplated disbursements for the current fiscal year  
486 plus the next two projected fiscal years shall be adopted. The budget must be accepted in whole  
487 or in part by a newly elected Board within the year for which said budget was adopted;
- 488 c. Depositories for all funds shall be designated, and certain directors and employees shall be  
489 empowered to execute and countersign checks that shall be the only medium through which  
490 disbursements can be made;
- 491 d. Quarterly and year to date financial statements without audit shall be prepared with assistance of the  
492 Budget and Finance Committee or other members so designated by the President. The reports  
493 will be rendered to the National Board;
- 494 e. Copies of the annual budget immediately after adoption by the National Board shall be sent to each  
495 club
- 496 f. The National Board at any time, or the delegates at the National Convention by a majority vote may  
497 require an audit be conducted of the books of account by a certified public accountant.

498 **SECTION 3. NATIONAL DUES:**

- 499 a. Each club shall pay to Active 20-30 United States and Canada for each and every active member a  
500 uniform dues, with no exchange rate; provided, however that payment is received on a timely  
501 basis in accordance with these Bylaws. The dues rate shall be fixed annually by the National  
502 Board. These dues shall be computed based upon the Club's membership as of June 30 as  
503 reflected in official reports and records and shall be billed on an annual basis in July.  
504 Adjustments will be made upon the receipt and verification of delinquent Quarterly Reports, or  
505 by direction of the National Board. The dues must be uniform among all clubs within the United  
506 States and Canada.
- 507 b. Dues are payable on July 1st. In the event dues are not paid before August 1, a late fee equal to ten  
508 percent (10%) of the delinquency plus interest at the legal rate shall be added and become due.

509 **SECTION 4. BONDING OF EMPLOYEES:** All paid employees of Active 20-30 will be covered by a fidelity  
510 bond issued by an established and recognized bonding company authorized to transact business in the  
511 state of the National office. The bond will be in such sum as will be required by the National Board, the  
512 cost of said bond to be borne by the association.

513  
514 **ARTICLE XIV**  
515 **LOCAL CLUBS**  
516

517 **SECTION 1. MEMBERSHIP AND LOCATION OF CLUBS:**

518 **a. Membership:** The National organization shall consist of persons who are, or have been members in  
519 good standing of clubs that have been duly selected, approved and chartered by the National  
520 Board. All clubs must comply, at a minimum, with the International and National Bylaws as  
521 adopted and as will be amended from time to time.

522 **b. Location:** Clubs will be formed and chartered in any community in accordance with these Bylaws,  
523 and upon such other terms as the National Board may impose.

524 **SECTION 2. ORGANIZATION AND CHARTERING OF CLUBS:**

525 **a. Application for Charter:** The method and rules for application will be as defined in the National  
526 Active 20-30 Chartering Manual. The Manual is periodically reviewed & changed by the  
527 National Board.

528 **b. Organization:** Upon approval of the application for a charter, by the National Board, the National  
529 President shall accept the applicants into the club.

530 **c. Chartering:** Upon completion of the organization of the new club, a charter signed by the President  
531 and Executive Director under the official seal; provided, however, that such club shall have:

532 (1) A minimum number of chartering members as fixed by the National Board;

533 (2) Adopted a set of bylaws which, at a minimum, comply with the National Constitution &  
534 bylaws;

535 (3) Elected directors, appointed committees, and completed the organization of the club as  
536 provided by club Bylaws;

537 (4) Ratified the Constitution and Bylaws of National Active 20-30 and agreed to be bound by  
538 them and any amendments thereto in all things not contrary to law;

539 (5) Certified to the Executive Director its agreement to comply with any other requirements  
540 imposed by the National Board;

541 (6) Upon fulfillment by the club of these requirements, a date shall be set for charter night at  
542 which time an accredited representative of Active 20-30 shall present said charter to the  
543 said new club. The directors of the new club shall be charged with their duties. Such  
544 directors shall continue to serve until the next regular date for election of directors  
545 provided in the Bylaws adopted by the club.

546 **SECTION 3. TERMS OF OFFICE:** The elective directors of an Active 20-30 Club, namely: President, Vice  
547 President(s), and Directors, shall be elected, at the option of said club, for a term of six (6) months, or a  
548 term of one (1) year.

549 **SECTION 4. MEETINGS OF THE CLUB:** Each chartered Club shall hold at least two regular meetings each  
550 month and at least one board meeting each month.

551 **SECTION 5. CLUB REPORTS:** Each club shall submit to the National Office, a quarterly report of  
552 membership including an updated roster of names and addresses of active members.

553 **SECTION 6. CONDUCT OF CLUB BUSINESS:**

554 **a.** Each club shall hold regular meetings of its Board.

555 **b.** Each member club shall maintain at least two bank accounts. One shall contain funds collected from  
556 dues and projects, the proceeds from which have not been designated or advertised as going to  
557 charity. This account shall be used for all club operational and social transactions. One or more  
558 accounts shall contain all funds collected for charitable purposes, which shall be held in trust and  
559 shall be expended solely for charitable contributions and purposes, and the necessary expenses  
560 incurred in conducting charitable projects.

561 **SECTION 7. NAME:** A chartered club shall not use any name except that designated in its charter. The terms  
562 "National" and "International" are prohibited from being included within said designated name.

563 **SECTION 8. RATIFICATION OF- BYLAWS:** Every club, by accepting a charter of membership, ratifies and  
564 agrees to be bound in all things not contrary to law of the country in which it is established, by the  
565 Bylaws of Active 20- 30 International and by the Articles of Incorporation and Bylaws of National  
566 Active 20-30 and amendments thereto, and agree to faithfully observe the provisions thereof.

567 **SECTION 9. TERMINATION OF CLUB CHARTER:**

568 **a. Non-Payment:** Any club more than thirty (30) days in arrears for any indebtedness to National Active  
569 20-30 shall be considered delinquent in its account and not in good standing. The club shall be  
570 notified immediately by the Executive Director. The club has thirty (30) days from receipt of the  
571 notice to pay the delinquency in full or obtain a compromise payment agreement from the  
572 National Board or its representative. In the event the delinquent account is not paid in full, or an  
573 acceptable compromise reached within the specified term, the club's charter could be subject to  
574 revocation. Within the next thirty (30) days, the delinquent club shall be contacted by a National  
575 Director for the purpose of settling the account. Payment in full or a compromise agreement  
576 shall remove the delinquency and return the club to good standing.

577 **b. Discipline:** Any club that fails to conform to the Bylaws of Active 20-30, or fails to conform to such  
578 rules and regulations adopted by the National Board, may have its charter suspended, revoked, or  
579 disciplined, by a two thirds vote of the National Board; provided that a hearing be held. A copy  
580 of the charges with the notice of the hearing shall be sent by registered mail by the Executive  
581 Director, to the club at least thirty (30) days before the hearing.

582 **c. Appeal:** If the National Board suspends or revokes the charter of membership of any club or  
583 disciplines any club, the Executive Director shall send by registered mail within fifteen (15) days  
584 a notice of action to the club. The club, within sixty (60) days from the date of mailing of such  
585 notice, may file with the Executive Director written notice of appeal, which shall be considered  
586 and decided at the next National Convention.

587 **d. Resignation:** Any club may resign from National Active 20-30. All financial obligations of the club  
588 to National Active 20-30 must be fulfilled. The resignation must be approved by three-fourths of  
589 the active membership of the club, and shall be certified by the President and Secretary of the  
590 club to the Executive Director. Such resignation will become effective when accepted by the  
591 National Board. The National Board may, upon written application by the club, reinstate the club  
592 to membership in Active 20-30 United States and Canada.

593 **e. Surrender:** Any club which shall for any cause cease to be a member of Active 20-30 shall relinquish  
594 the use of the numerals 20-30, the word "Active" and the word "Twenty-Thirty" or the words  
595 "Active Twenty-Thirty" in its club name, shall surrender its charter and all club properties, real  
596 and personal, which have been purchased with club funds, to a representative of the National  
597 Board and shall not thereafter use the name, emblem, badge, or insignia of Active 20-30 in any  
598 manner whatsoever.

600 **ARTICLE XV**  
601 **AMENDMENTS**

602  
603 Amendments to the Bylaws shall be made only at a National Convention by a two-thirds (2/3) vote of the  
604 delegates present and voting, including proxies and absentee ballots. Any amendments shall be received at least  
605 ninety (90) days prior to the date of the convention. The Executive Director will, not less than thirty (30) days  
606 prior to said convention, send a copy of the proposed amendments to the National Board, and the Secretary of  
607 each club. Amendments can be proposed by a member club, a group of clubs, the National Board, or by the  
608 Committee on Laws and Regulations. Unless otherwise stated in a proposed amendment to the Bylaws, it shall  
609 take effect upon the closing of the National Convention at which it was approved.

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